

Worksheet for Common Moving or House Hunting Expenses

Include this worksheet along with required receipts and Moving Expense Agreement.

Description	Amount
Airfare	
Car Mileage Miles: _____ per mile	
Car Rental	
Car Rental Fuel	
Meals	
Moving Company	
Moving Truck Fuel	
Moving Truck Rental	
Packing Material	
Parking	
Self-Move Container	
Storage	
Other	
Other	
Other	
Other	
Other	
Other	
Other	
Total Amount to be Paid to Employee via Payroll	